

STATE OF ALABAMA }

COLBERT COUNTY }

OCTOBER 21, 2014

Colbert County Commission met today in regular session at the Colbert County Courthouse. Chairman Hovater called the meeting to order at 6:15 P.M. with all Commissioners being present with the exception of Commissioner Gardiner. Commissioner Jimmar offered the invocation.

CONSENT AGENDA

Commissioner Creekmore made motion to approve consent agenda. Commissioner Black seconded the motion. The motion passed with all Commissioners voting aye.

1. Approved minutes of October 7, 2014 Commission meeting.
2. Approved payment of bills as presented.
3. Approved revision of the cash conversion policy as follows:

An Employee is eligible to participate in this program if he/she meets all of the following requirements outlined below:

- a. An employee must have been employed in a full time position earning annual leave for thirteen (13) months as of October 1, of each calendar year.
- b. An employee must have a minimum of twelve (12) days at the cutoff date before he/she is eligible to convert any days to cash.
- c. An employee must have taken a minimum of six (6) annual leave days during the preceding fiscal year.
- d. An employee must have two (2) days of annual leave left after conversion.

EARNED TIME CASH CONVERSION SCHEDULE

SERVICE PERIOD	NUMBER OF ANNUAL LEAVE DAYS ELIGIBLE TO CONVERT TO CASH
13 Months – 4 years	5
5 years +	10

4. Approved job description for Appraisal Clerk as requested by Revenue Commissioner Tommy Oswalt. The position was already on the pay scale as Grade 1 Step 1. There was not a current job description for the position.
5. Approved public hearing date for liquor license application for Love's Travel Stop located at 2048 Hwy 20 Tuscumbia, with ABC Department. The public hearing will be at the next meeting, November 4, 2014 at 5:00 P.M.

6. Approved request to pay for meals for the RC&D quarterly meeting held today in Muscle Shoals.
7. Approved request by Emily Benson, Probate Judge's office, to pay 1,445.00 for testing voting machines for November 4, 2014 election.
8. Approved request for payment of appropriation of 1,500.00 for Littleville Festival.
9. Approve energy saving study for County building presented by Thomas Erwin, representative of Siemens Company. This allows Mr. Erwin to conduct the study without obligation to the County.
10. Approved request by Judge Hughston to pay monthly internet bill for Public Law Library. Judge Hughston came before the Commission discussing the recent movement into a renovated room for the Law Library and that they would pay installation and asked the Commission to pay the monthly bill in the amount of 97.85.
11. Approved Resolution establishing Angela Puckett as Safety Coordinator, required by the ACCA Liability Fund. Mrs. Puckett is replacing Donna Ricks upon her retirement as the Insurance/Workers Compensation Clerk.
12. Approved advertising opening for RSVP Project Director to be done in-house and through the Alabama Career Center. Current Director Regina Burleson will retire effective December 1, 2014. This program is funded through a grant and is reimbursed 100 percent. The position will start with an annual salary of 32,000.

With no further business, Commissioner Creekmore made motion to adjourn.
Commissioner Burleson seconded the motion. All Commissioners concurred.
