

COLBERT COUNTY JOB DESCRIPTION

Title: Household Garbage Helper
Department: Solid Waste Collection
Job Analysis Prepared: June 2020

Note: Statements included in this description are intended to reflect in general the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included.

RELATIONSHIPS

Reports to:	Solid Waste Manager, Solid Waste HG Driver, HG
Subordinate staff:	Supervisor
Other internal contacts:	None
External contacts:	Sanitation Department Personnel General Public

JOB SUMMARY

Under the direction of the Manager, HG Supervisor & Driver the employee works with the Driver while enforcing safety rules to ensure collection of solid waste along a given route. Assists in maintenance and general cleaning of collection truck. Performs other comparable work as required.

JOB DOMAINS

COMPACTOR OPERATION

Proceeds along route routinely observing traffic and following safety rules. Uses caution while getting off and on the truck at pick up points. Ensures garbage is handled and loaded carefully to avoid spillage and injury. Ensures that all specified garbage is picked up and cans are put back in the same spot that they were. Assist the driver at designated dumping site when the truck is full. Observes all rules and instructions while at dumping site.

SUPERVISION

Motivates and leads truck crew toward accomplishment of objectives. Trains truck crew in safe and efficient work methods. Corrects minor rule infractions on the spot and reports serious problems to supervisor. Corrects violations of safety rules and prevents crew members from working in unsafe conditions.

VEHICLE MAINTENANCE

Assist in cleaning truck at end of work day. Assist in maintenance performed on truck where and when needed.

JOB SPECIFICATION

QUALIFICATIONS, KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of the county and its road system. Knowledge of county and department rules, regulations, policies and procedures. Knowledge of safety rules, including accident causation and prevention. Knowledge of traffic rules. Ability to work independently without close supervision. See well enough to read regular print and numbers without error, operate a vehicle, corrective lenses acceptable. Hear well enough to talk on the telephone and two-way radio; to hear a speaker from 20 feet; hearing aid acceptable. Speak clearly enough to communicate with Manager, Supervisors, Helpers, Operators, Work Crews and Shop Personnel. Use of hands and fingers to write and to operate a vehicle safely. Strength to lift 100 pounds. Body mobility to climb on top of and crawl under various equipment. Physical dexterity to operate levers, gears and switches. Physical tolerance to work outdoors under adverse conditions.

OTHER CHARACTERISTICS

Possess a valid Driver License. Able to work 40 hours a week and overtime when needed. Willing to work nonstandard hours, weekends and holidays. Any combination of education and experience which provides the necessary qualifications listed above.

WORK CONDITION

While performing the duties of this job, the employee works outdoors and is exposed to harmful materials and odors. The noise level is very loud. Required to lift receptacles and other items that exceed 100 pounds.

COLBERT COUNTY COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER.