

STATE OF ALABAMA)
COLBERT COUNTY)

Minutes of a Regular Meeting
of the
Colbert County Commission
9/3/2019

The Colbert County Commission met today in regular session at the Colbert County Courthouse. Chairman Black called the work session to order at 5:07 P.M. with the regular meeting following at 6:16 P.M., being the time and place previously scheduled for such work session and regular meeting. All Commissioners answered “present” at the call of the roll. Chairman Black offered the invocation and led the Pledge of Allegiance. Chairman Black declared that a quorum was present for the purpose of the transaction of business.

PUBLIC COMMENTS

- Mr. Joel Mize invited Commissioners to the Byler Road Memorial Marker unveiling ceremony, Sat Sep 7, 2019 at 1:00.
- Chairman Black recognized Kyle Buchannan, CEO Helen Keller Hospital, and thanked him for attending the meeting.

CONSENT AGENDA

Chairman Black announced that the business before the Commission was the approval of the consent agenda. Commissioner Hovater made motion to adopt and approve the matters placed on the consent agenda during the work session. The motion was duly seconded by Commissioner Bendall. Chairman Black stated that the adoption and approval of a consent agenda comprised of the following items of business was properly before the Commission and stated the matters as follows:

1. Waive reading of minutes from August 13, 2019, and approve the same as amended.
2. Approve payment of bills as presented.
3. Approve the following Resolution to appoint a County Safety Coordinator:

RESOLUTION OF THE COLBERT
COUNTY COMMISSION

WHEREAS, the Colbert County Commission has agreed to establish the position of Safety Coordinator to establish and oversee a safety program to assist with the loss prevention efforts of the County; and

WHEREAS, the Safety Coordinator will be responsible for ensuring compliance with certain safety rules and regulations that protect the well-being of County employees and the general public; and

WHEREAS, the Safety Coordinator will be responsible for:

- Establishing a County-wide Safety Committee made up of at least one representative from each Safety-Sensitive department
- Coordinating and presiding over County-wide Safety Committee meetings (at least 2 per year), maintaining agendas and sign in sheets of those meetings, and reporting to the Commission
- Determining County's Safety-Sensitive Departments, implementing safety rules, and the need for each Safety-Sensitive Department to hold at least four (4) Departmental Safety meetings per year
- Coordinating participation of Public Officials/Administrative Staff, ALL Correctional Officers and ALL Deputies, and ALL Road & Bridge Department Employees in required training
- Attending and completing at least one Safety Coordinator Training session annually
- Working with Safety-Sensitive Departments with periodic safety self-inspections of all vehicles, buildings, grounds, equipment and machinery, and work practices/conditions to determine potential injury exposures and safety related hazards
- Assisting Safety-Sensitive Departments with the reviewing and investigating of all employee accidents for causes and making recommendations for improvements and corrections
- Working with Meadowbrook Risk Management Consultants and following up with their surveys
- Documenting and maintaining inspection records and implementing any follow-up actions

WHEREAS, the Safety Coordinator will be responsible for ensuring qualifications have been met that will enable the County to receive a substantial discount on its insurance costs

NOW THEREFORE, BE IT RESOLVED BY THE COLBERT COUNTY COMMISSION that the position of Safety Coordinator be established and that Deanna Thomas be appointed as the County Safety Coordinator.

4. Approved Annual Leave Payment request for Candace Treece in the amount of \$1,912.53.
 5. Approved revisions to the Rebuild Alabama County Transportation Plan as proposed by the County Engineer.
 6. Approved the following Resolution to declare certain property as surplus property pursuant to the request of the EMA Director:
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RESOLUTION OF THE
COLBERT COUNTY COMMISSION

DECLARING CERTAIN PROPERTY TO BE SURPLUS PROPERTY

WHEREAS, the Colbert County Commission has been informed by the Emergency Management Director that certain property hereinafter described and previously used in the performance of duties at the Colbert County Emergency Management Communications District (the “District”) are no longer required for use by County personnel; and

WHEREAS, the Commission has determined that such property is surplus property and the County has no further use of such property due to the age and condition thereof, and that it is not economical for the County to retool or refit the property in order for it to be placed in service at the District.

NOW THEREFORE, BE IT RESOLVED BY THE COLBERT COUNTY COMMISSION that the following described property be declared surplus property and be disposed of by the Emergency Management Director in a manner that will require no further expenditure by the County or expose the County to any liability in the further use of or operation of such property and the County commission does hereby authorize the Emergency Management Director to dispose of said property in such manner. The Commission finds that the following constitutes surplus property:

Equipment Description	Equipment ID
Kodiak Camper	47CTS5P246L117209

7. Consented Probate Judge Daniel Rosser, change of Mynot voting location.
8. Approved changing the meeting date of the Regular Meeting scheduled for September 17 2019 at 5:00 PM to September 24, 2019 at 5:00 PM. The County Administrator is directed to post notice of such change in the manner required by law.
9. Approved the following Resolution to declare certain property as surplus property pursuant to the request of the County Engineer:

**RESOLUTION OF THE
COLBERT COUNTY COMMISSION**

DECLARING CERTAIN PROPERTY TO BE SURPLUS PROPERTY

WHEREAS, the Colbert County Commission has been informed by the County Engineer that certain property hereinafter described and previously used in the performance of duties at the Colbert County Road Department (the “Department”) are no longer required for use by County personnel; and

WHEREAS, the Commission has determined that such property is surplus property and the County has no further use of such property due to the age and condition thereof, and that it is not economical for the County to retool or refit the property in order for it to be placed in service at the Department.

NOW THEREFORE, BE IT RESOLVED BY THE COLBERT COUNTY COMMISSION that the following described property be declared surplus property and be disposed of by the County Engineer in a manner that will require no further expenditure by the County or expose the County to any liability in the further use of or operation of such property and the County Commission does hereby authorize the County Engineer to dispose of said property in such manner. The Commission finds that the following constitutes surplus property:

Equipment Description	Equipment ID
Tri-Axle Dump Truck	CT 117
Tri-Axle Dump Truck	CT 118

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10. Approved the recommendation of the County Engineer to extend an offer of employment to Charles King for the position of Assistant County Engineer, to start on October 1, 2019 at the salary set forth in the County's Pay Scale for Grade 14, Step 1.

REPORTS FROM STAFF

Chairman Black announced that the Commission would now hear reports from staff. Upon being recognized by the Chair, the following reports were heard by the Commission:

County Administrator

Presented a letter to the Commission from the Probate Judge requesting the closure of Mynot voting location and recommending the method for assignment of new voting precinct to those registered voters residing therein. Requested Commissioners confirm that payroll deductions for Washington National Life supplemental insurance be continued. Announced upcoming vacancies in board seats appointed by the Commission on the NACOLG Board of Directors. Invited Commissioners to the unveiling of a Trail of Tears memorial marker on Natchez Trace Parkway. Ceremony will be at 10:00 am, Saturday Sept. 7, with a luncheon to follow at 11:00 A.M. at the Tuscumbia Round House. Commissioners were asked to RSVP and informed of the date by which to do so. Announced that Colbert County Volunteer Firefighters Association is having the Annual Fire Fighter appreciation day October 3, 2019 to begin at 6:00 P.M. at Cox Blvd. Church of Christ. Announced that the Alabama Mountain Lakes Association's 29th Annual reception will be held September 25th and the meeting will be held on the 26th.

Chief Financial Officer

Announced that this is the last month of the fiscal year. Purchase order cut off was August 30th. Reminded Commissioners of the previously adopted schedule of Budget Meetings: Sept 4th at 3:00 P.M. Sept. 10th at 4:00 P.M. and the last Budget Meeting will be Sept. 24th at 4:00 P.M. All meetings will be held in the Commission Room of the Colbert County Courthouse.

County Attorney

A lease draft will be drawn up for the property at 201 N. Water Street. Closing on the property will be at end of the month. Mr. Hall will continue to occupy the building until the end of the year and rent will be prorated the month of January.

EMA Director

Reminded the Commission that Hazard Mitigation plan is upcoming.

County Engineer

Updated the Commission on current chip sealing projects. Informed the Commission of a request by the Governor's office that one of the Commissioners speak at the Rebuild Alabama Ceremony set for September 16th. The County Engineer is requesting that the new Assistant Engineer pay scale be set at step 14. It is requested that he begin work on October 1, 2019.

NEW BUSINESS

NONE

There being no further business to come before the Commission, upon motion duly made and seconded, Chairman Black announced that the meeting was adjourned.

COMMISSIONER, DISTRICT 1

CHAIRMAN

COMMISSIONER, DISTRICT 3

COMMISSIONER, DISTRICT 4

COMMISSIONER, DISTRICT 5

COMMISSIONER, DISTRICT 6

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