

STATE OF ALABAMA )  
COLBERT COUNTY )

Minutes of a Regular Meeting  
of the  
Colbert County Commission  
04/18/2023

The Colbert County Commission met today in regular session at the Colbert County Courthouse. Commissioner Mansell, standing in for Chairman Barnes in his absence, called the work session to order at 5:04 p.m. with the regular meeting following at 5:35 p.m., being the time and place previously scheduled for such work session and regular meeting. All Commissioners answered "present" at the call of the roll except Chairman Barnes. Commissioner Bendall offered the prayer and led the Pledge of Allegiance. Acting Chairman Mansell declared that a quorum was present for the purpose of the transaction of business.

**PUBLIC COMMENTS**

Colbert County Coroner Justin Gasque addressed the Commission and invited all Commissioners to the 2023 Annual Coroner Education Conference being held April 24-27 at the Clarion Inn in Sheffield. This is the first time a Coroner Conference has been held in the Shoals area; Mr. Gasque credited Assistant Coroner Matt Moore for his efforts in bringing the conference to Colbert County.

**BOARD APPOINTEE REPORTS**

None

**AWARDS AND PRESENTATIONS**

None

**PUBLIC HEARING**

None

**CONSENT AGENDA**

Acting Chairman Mansell announced that the business before the Commission was the approval of the consent agenda. Commissioner Bailey made motion to adopt and approve the matters placed on the consent agenda during the work session. The motion was duly seconded by Commissioner Gardiner. Acting Chairman Mansell stated that the adoption and approval of a consent agenda comprised of the following items of business was properly before the Commission and stated the matters as follows:

1. Waived reading of April 04, 2023 minutes and approved the same as written.
2. Approved payment of April 18, 2023 bills as presented by the Chief Financial Officer.
3. Approved Right of Way Use Agreement for Crown Castle Fiber LLC.
4. Adopted Resolution Adopting Model Procedures for C.F.R. 200 for expenditure of ARPA funds as follows:

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**RESOLUTION NUMBER 2023-0022**

*A RESOLUTION TO ADOPT MODEL POLICIES AND PROCEDURES APPLICABLE  
TO FEDERAL AWARDS AS REQUIRED BY 2 CFR PART 200*

**WHEREAS**, Colbert County, Alabama (the "County") has received a federally funded award and may from time to time receive additional federally funded awards; and

**WHEREAS**, the County is charged with ensuring that such funds are expended in accordance with state and federal law, including Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200); and

**WHEREAS**, the Colbert County Commission (the "Commission") has determined that it is necessary and appropriate to adopt implementation policies and procedures to govern the administration of federal funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION** as follows:

The County's expenditure of federal funds shall be administered in accordance with the Model Policies and Procedures set forth in Addendum 1 to this Resolution, the provisions of which are fully adopted and incorporated herein by reference.

Except as it relates to federal awards, this policy supplements and does not supplant the any existing or later adopted county purchasing or procurement policies, guides, or rules. Provided, however, that if the County's other purchasing or procurement policies, guides, or rules are in conflict with the Model Policy and Procedure adopted, the provisions of the Model Policy and Procedure shall control.

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5. Adopted Resolution appointing April Eaton as ARPA Program Director.
  6. Approved appointment of Julie Fisher Dean to a 6-year term on the Riverbend Board of Directors to end April 01, 2029, and adopted the following Resolution:

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**RESOLUTION NUMBER 2023-0023**

*A RESOLUTION APPOINTING A MEMBER TO THE BOARD OF DIRECTORS OF RIVERBEND CENTER FOR MENTAL HEALTH*

**WHEREAS**, the term of a member of the Riverbend Center for Mental Health Board has expired and the Commission being desirous of making the necessary appointment to said board; and

**WHEREAS**, notice was given to the public of said pending vacancy and applications solicited for membership to said board; and

**WHEREAS**, the following individuals made proper application and met the requirements for appointment, are eligible for appointment to fill the pending vacancies:

Julie Fisher Dean

**WHEREAS**, Julie Fisher Dean was determined to be the most qualified applicant by the Commission; and

**WHEREAS**, there being no other qualified persons seeking appointment, all Commissioners indicated their consent to the appointment of Julie Fisher Dean to the Riverbend Center for Mental Health Board of Directors.

**NOW THEREFORE, BE IT RESOLVED** by the Colbert County Commission that Julie Fisher Dean be and she is hereby appointed to serve a term on the Riverbend Center for Mental Health Board of Directors, commencing at the expiration of her current term and expiring on April 1, 2029.

The County Administrator is hereby directed to notify the above-named person of his/her appointment and further to notify the respective board of said appointment.

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7. Approved one-time appropriation of \$1000.00 to the Belmont Mansion Celtic Festival.

8. Approved Adopt - A - Mile request for Denton Road by Holcim Mfg.
9. Approved Letter of Support for H.O.P.E. Grant Application.
10. Approved re-appointment of Lisa Gardner to a full term on the Colbert D.H.R. Board to end March 15, 2029, and adopted the following Resolution:

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**RESOLUTION NUMBER 2023-0024**

*A RESOLUTION APPOINTING A MEMBER TO THE BOARD OF DIRECTORS OF  
THE COLBERT COUNTY DEPARTMENT OF HUMAN RESOURCES*

WHEREAS, the term of a member of the Colbert County Department of Human Resources Board has expired and the Commission being desirous of making the necessary appointment to said board; and

WHEREAS, notice was given to the public of said pending vacancy and applications solicited for membership to said board; and

WHEREAS, the following individuals made proper application and met the requirements for appointment, are eligible for appointment to fill the pending vacancies:

Lisa Gardner

WHEREAS, Lisa Gardner was determined to be the most qualified applicant by the Commission; and

WHEREAS, there being no other qualified persons seeking appointment, all Commissioners indicated their consent to the appointment of Lisa Gardner to the Colbert County Department of Human Resources Board of Directors.

NOW THEREFORE, BE IT RESOLVED by the Colbert County Commission that Lisa Gardner be and she is hereby appointed to serve a term on the Colbert County Department of Human Resources Board of Directors, commencing at the expiration of her current term and expiring on March 15, 2029.

The County Administrator is hereby directed to notify the above-named person of his/her appointment and further to notify the respective board of said appointment.

## **UNFINISHED BUSINESS**

None

## **REPORTS FROM STAFF**

Acting Chairman Mansell announced that the Commission would hear reports from staff. Upon being recognized by the Chair, the following reports were heard by the Commission:

### **County Administrator:**

Administrator Roger Creekmore brought the following items to with request to add to meeting agenda: Appropriation to Belmont for Celtic Festival, Adopt -A- Mile request for Denton Drive, Letter of support for H.O.P.E. Grant Application, DHR board vacancy. Administrator Creekmore also made a suggestion to the Commission that the Road Side Clean-up Crews be placed on 10 hr. days in order to speed the removal of storm debris. Commissioners agreed.

### **Chief Financial Officer:**

CFO April Eaton provided the Commission with the mid-financial report. Finances are good, as a whole the County is under budget at mid-point.

### **County Attorney:**

None

### **EMA Director:**

EMA Director Michael Smith reported that the storm damage assessments on March 24-25, 2023 have revealed 14 destroyed structures and he feels criteria is met for, and EMA is applying for, a disaster declaration.

County Engineer:

None

NEW BUSINESS

None

DISCUSSION ITEMS BY COMMISSIONERS

None

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CHAIRMAN

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ACTING CHAIRMAN, DISTRICT 2

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COMMISSIONER, DISTRICT 3

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COMMISSIONER, DISTRICT 4

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COMMISSIONER, DISTRICT 5

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COMMISSIONER, DISTRICT 6